Definition

E-Verify® is an electronic verification of an individual's right to work in the United States. State or federal legislation requires some employees to be processed through the Social Security Administration and Department of Homeland Security for validation via the E-Verify process. Info Cubic can help you easily submit employee data through the E-Verify® process, and we can pair it with our electronic I-9 to make this process automated. The E-Verify® record can be stored in The Cube along with the employee's background screen and drug results for a simple, one-stop solution. In addition to making the process as simple as possible for both employees and employers, Info Cubic's E-Verify® process will document all steps taken in a thorough and easily accessible audit trail.

Scope

Info Cubic's E-Verify® product will securely submit employee data to E-Verify® for confirmation. If E-Verify® is paired with Info Cubic's electronic I-9 solution, the E-Verify® can submit automatically following the completion of the electronic I-9, making this a fast and simple way to help stay compliant.

Process

The E-Verify® request can be submitted automatically off of the electronic I-9, separately from the employee's existing order or as a completely separate order. Once submitted, the E-Verify® record will update nearly instantly to show the findings. If there are any errors, you can review the employee's data and resubmit right from the order review screen. If you receive a Tentative Non-Confirmation alert from the Social Security Administration (SSA), the system will pre-populate the required E-Verify® documents that will need to be completed and provided to the SSA by the employee. The system will update once the employee takes action with the SSA. All action taken will be tracked by the system should it ever be needed for an audit.

For further details, call us today at 1-888-925-0922

E-Verify® is a registered trademark of the U.S. Department of Homeland Security
www.dhs.gov/E-Verify