



## Definition

The Consent Based Social Security Number Verification (CBSV) verifies that the SSN holder's name, date of birth and SSN directly match the official governmental source records of the SSA Master File and Death Index. The CBSV is distinct from the SSN Trace product offering. Please note this verification requires written consent from your applicant.

## Recommended for

The CBSV is a pre-hire process. To maintain a nondiscriminatory hiring process, we recommend that you add CBSV as part of every applicants' paperwork, but it's also possible to run this as an add-on service when the SSN Trace returns an error. CBSV mitigates risk from identity theft and fraud while showing an additional level of due diligence in your hiring process. With CBSV, you'll know you're moving ahead with a valid name, SSN and date of birth because they've been verified directly with the SSA's records.

## Sources

Social Security Administrations Master File and Death Index

## Turn Around Time

2-4 hours

## Information Required

- Applicant Information – Name and Date of Birth, SSN and written authorization
- Applicant AKA – Additional names that an applicant's record might be filed under (maiden names, nicknames, etc.)
- Form SSA-89 completed by applicant with handwritten signature

## Results Guidelines

The CBSV returns a match verification of "yes" (accurate match) or "no." If the records show that the SSN holder is deceased, CBSV returns a "death" indicator. Hiring decisions should not solely be made based upon the results of this report. Consultation with qualified legal counsel is recommended for all employment matters.

Note: CBSV does not verify identity, citizenship, employment eligibility, nor does it interface with the Department of Homeland Security (DHS) verification system. CBSV verifications do not satisfy DHS's I-9 requirements. The SSA does not directly endorse any product or service.

***For further details call us today at 1-888-925-0922***